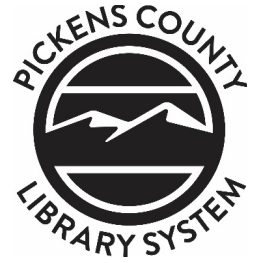


# Schedule an Archivist in a Backpack Appointment



**One-On-One appointment for an overview of the Archivist in a Backpack Kits, to sign an Equipment Checkout Agreement & check-out the kit.** The sessions are for adults, they are 45 minutes and scheduled Monday-Friday. Appointments must be scheduled two business days prior.

Please fill out the form completely. A staff member will contact you to schedule an appointment.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Preferred Appointment Time:  Morning  Afternoon  Evening

Location: Hampton Memorial Library, Second Floor, The PCLS Digital Archives Lab

## Select One Topic:

- Oral History Kit:** The oral history kit features a digital sound recorder which will enable families to capture the stories of their loved ones in their own voices.
- Digital Preservation Kit:** The digital archiving kit features a portable flatbed scanner of sufficient quality and size for digitizing such items as family photos and small pieces of memorabilia.
- Oral History & Digital Preservation:** One of each kit

If kit/kits are needed by a specific date, please add date here\*: \_\_\_\_\_

\*This date is not your appointment date. A staff member will contact you to schedule an appointment.

Received by: \_\_\_\_\_ Date: \_\_\_\_\_