



PCLS BOARD OF TRUSTEES MEETING MINUTES  
6:30 PM February 24th, 2025  
Hampton Memorial Library

**Renovation Committee Meeting**

PRESIDING: Ms. Lori Osborn, Chair – At Large

Dr. Alfred Wheeler – District 1 (Clemson)

Ms. Nancy Miller – District 2 (Six Mile/Central)

Mr. Danny Parton – District 3 (Pickens)

Ms. Alesa Pinkerton – District 4 (Liberty)

Dr. Henry Wilson – District 5 (Easley)

Ms. Susan Childers – District 6 (Dacusville)

Meeting called to order at 6:31 pm.

**1. Updates on Hampton Library Completion project**

The Director handed out a renovation project timeline, confirming the Director's and the Board's active participation and on-going support throughout the years. Discussed the need to clarify the amount of money that is in the renovation fund; to find out what county's plans are for the project and come up with a way to communicate efficiently with county about the renovation project.

**2. Project Budget and Spending**

A total of \$160,000 has been spent on the project, including \$60,000 on a contract signed by the County Administrator. The contracts included a feasibility study and a facilities review, with additional costs for drawings requested by the County Administrator. The project's budget was initially \$2.9 million, \$2.5 million was allocated from the library's reserve fund for the renovation and other maintenance needs across the library system. The cost of the renovation project has distinctively increased over the years. The County Administrator was directed to oversee the project beginning January 2024.

**3. Communication**

Discussion of accusatory emails sent by the County Administrator, claiming the library withheld drawings, which was untrue. Discussed solutions for communication issues and delays related to the creation of an RFQ. The county put out an RFQ for the HVAC system based on 50% plans. Bids were due on Friday February 21<sup>st</sup>. There has been no communication on what was received, new plans or cost estimates.

**4. Path Forward and Next Steps**

Writing a letter to county council was proposed to clarify the situation and address the concerns of the Library Board. To receive clarification on the basis of the HVAC bids and the County's planned approach to the renovation. Dr. Wilson made a motion to form a committee to finish the project consisting of Lori Osborn, Danny Parton and Henry Wilson. This committee will meet with the county to discuss and clarify what steps can be taken next to complete the project. Ms. Pinkerton seconded the motion. Unanimously approved.

Meeting adjourned at 7:43 pm.