



PCLS BOARD OF TRUSTEES MEETING MINUTES
Budget/Finance Committee Meeting

10:30 AM November 6, 2025
Captain Kimberly Hampton Memorial Library, Easley
Conference Room

Present at meeting: Alfred Wheeler, Alesa Pinkerton and Susan Childers

1. Committee Discussion FY27 Library Budget

Dr. Wheeler called the meeting to order at 10:30 AM. The Director explained that the County Administrator communicated that there could be potential budget cuts for FY27, but the library board should still submit a budget proposal that includes all of the library's needs.

Concerning the Maintenance of Effort, the Director pointed out that there is around \$800,000.00 difference in what the library spent in FY25 versus what the projected FY27 budget is.

The Director explained that they are requesting to reclassify Outreach Librarian position to Outreach Supervisor. The restructured department would be separated from Reference Services to include all Outreach and House-calls operations. The Outreach Supervisor will oversee one full-time librarian and supervise the Floater position as needed. The Director explained that they are requesting a Part-Time Public Relations/Media position again to strengthen communication, public engagement, and promotion of library programs and services system-wide. The Director explained that they are requesting a Part-Time Children's Services position to meet the rising program demand, with children's program attendance continually increasing.

The Director pointed out that vehicle purchases are currently a part of the FY26 budget, but they were left on for FY27 in case the library cannot purchase using State Aid in FY26.

The Director explained that the proposed increase in the software budget is for new software and increased software costs. Office supplies are adjusted by 2% due to inflation.

Dr. Wheeler suggested increasing Heat and Fuel by 5%, to allow an increase for expansion space completion.

Dr. Wheeler noted the Tort Insurance amount needed to be corrected. The Director will make that change.

No objections to the changes and corrections of the FY27 budget were made, it will be put forward to the board at the November 20, 2025 meeting.

Meeting adjourned at 11:13 am.